

Hooksett Sewer Commission  
Meeting Minutes  
January 16, 2024

INITIAL	COMMENTS
<u>B</u>	
<u>RPD</u>	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark.

**Approve and Sign manifest**

**Approve meeting minutes:** Commissioner Richard Bairam made motion to approve the workshop and regular meeting minutes from January 2, 2024. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

**Read Correspondence**

**Financial Report:** none

**Scheduled Appointments:** 12:00pm Claire Diccio from 5 Ardon Drive **RE:** Sewer issue

- Due to the snow the resident was unable to come in.

**Superintendent Conaty's Report:**

**Plant:**

- No violations for the month of January
- River level is still high (its elevated but not at flood levels)
- 2 rain events, one created an alarm at the Martin's Ferry pump station

**Solar:**

- Production in January is on par
- Even though the panels are snow covered they produce energy

**Force main replacement/Martin's Ferry pump station upgrades:**

- Underwood is working on easement documents for Eversource

**Dewatering Project:**

- Bid posting was January 5, 2024
- Walk around for contractors will be Thursday January 18<sup>th</sup> at 10:00am
- Bid opening will be the next sewer commission meeting on February 6, 2024 at 2:00pm
- BDP sent 500 page submittal

- Superintendent Conaty showed the sign that has to be displayed (attachment 1) for ARPA money to be accepted.

**Asset Management:**

- Still scanning documents
- Continuing to enter new equipment

**Tri-Town:**

- Last concrete pour last week
- 3 Stainless steel gates are being installed today
- Coating will begin in the next two weeks

**Other:**

- 7 Martin's Ferry Road- Lamontagne- ongoing construction
- Park Place is under construction
- Marmon is complete
- Roll off truck, check is going out Wednesday
- Sludge containers pricing (attachment 2 & 3) Commissioner Richard Bairam made motion to approve the purchase of 2 stainless steel containers for \$84,000. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.
- TRC Project- Superintendent Conaty recommended a dry-line from the building to the existing easement. They are working on getting the sewer commission documentation of the easement.
- Tim from Platinum truck has plans for a second building. No bathrooms just water to clean trucks. Superintendent Conaty had zero comments. A grease separator will be installed.

**Old Business:**

- TIF updates are every third Tuesday of the month

**New Business:**

- The next Sewer Commission meeting is February 6, 2024
- Commissioner Richard Bairam made motion to accept the personnel plan and the revisions to the employee bonus program. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

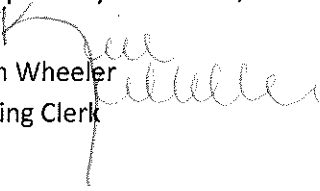
**Non-Public Session:** None

**Public Input:** None

**Adjournment:** Commissioner Richard Bairam made motion to adjourn at 12:31pm. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,

Kim Wheeler  
Billing Clerk

A handwritten signature in cursive script, appearing to read 'Kim Wheeler', written over the printed name.A handwritten signature in cursive script, appearing to read 'Richard Bairam', written above a horizontal line.  
Richard Bairam (Clerk)

Template SRF and BIL Combination Sign

Design and Construction  
Supervised by

**N.H. Department  
of Environmental  
Services**

[Drinking Water or Clean  
Water]  
State Revolving Fund

**CO-FUNDED WITH**  
[Insert additional funding  
sources]

**PROJECT FUNDED BY  
President Joe Biden's  
Bipartisan Infrastructure Law**

**INVESTING IN  
AMERICA**

**Project Name**

Project Number | [add additional numbers] | ...  
Public Water Supplier  
Town/City





506 New Brooklyn Road, Williamstown, NJ,  
08094

WQ-10296867

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**Sell To:**

Contact Name Ken Conaty  
Bill To Name Hooksett Wastewater Facility  
Bill To 1 Egawes Dr  
Hooksett, NH 03106  
USA  
Email ken.hooksettwwastewater@gmail.com  
Phone (603)485-7000

Ship To Name American Canvas  
Ship To 63 Route 125 Unit # 1  
Kingston, NH 03848  
USA

**Quote Information**

Salesperson Bill Morin  
Salesperson Email [bmorin@wastequip.com](mailto:bmorin@wastequip.com)  
Salesperson Phone (603) 498-4401  
Created Date 12/19/2023  
Expiration Date 1/3/2024  
Quote Number WQ-10296867  
Please Reference Quote Number on all Purchase Orders

Product	Product Description	Description	Quantity	Sales Price	Total Price
Container - NJ - 260811	25 YD RBGD Open Top ROC x 22' length - Cable lift understructure w/8 x 8 front & rear wheels, floor - 1/4", Main Rails 6 x 2 x 1/4", sides, front & door sheet - 7 ga., Top Rail & door frame 4 x 3 x 3/16", Sealed Door ("T" Seal Gasket on 3 sides), "V" Chains & Ratchet binders on each sidewall, 2-Chains & Ratchet binders on face of door, water tested.		2.00	\$8,800.00	\$17,600.00
Special Environmental Container - NJ (See Details for Product Information)	Special Environmental Container - NJ (See Details for Product Information)	UHMW Durapro liner installed in 25 yard container liner 14' wide X 22' long X 1/4" thick	2.00	\$5,000.00	\$10,000.00

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$27,600.00
Shipping Terms	FOB Origin	Shipping	\$3,000.00
		Tax	\$0.00
		Grand Total	\$30,600.00

**Special Instructions**

Special Instructions Color to be Determined  
Ship on truckload to Kingston NH for liner installation \$ 2000 for two containers  
Ship from Kingston NH to Hookset NH \$ 1000 for two containers

**Shipping Details**

Estimated Lead Time 10-12 weeks ARO

**Additional Information**

Additional Terms Our Quote is a good faith estimate, based on our understanding of your needs. Subject to our acceptance, your Order is an offer to purchase our Products and services in accordance with the Wastequip Terms & Conditions of Sale ("WQ T&C")



506 New Brooklyn Road, Williamstown, NJ,  
08094

WQ-10297730

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#### Sell To:

Contact Name Ken Conaty  
Bill To Name Hooksett Wastewater Facility  
Bill To 1 Egawes Dr  
Hooksett, NH 03106  
USA  
Email ken.hooksettwwastewater@gmail.com  
Phone (603)485-7000

Ship To Name Hooksett Wastewater Facility  
Ship To 1 Egawes Dr  
Hooksett, NH 03106  
USA

#### Quote Information

Salesperson Bill Morin  
Salesperson Email [bmorin@wastequip.com](mailto:bmorin@wastequip.com)  
Salesperson Phone (603) 498-4401  
Created Date 1/4/2024  
Expiration Date 1/19/2024  
Quote Number WQ-10297730  
Please Reference Quote Number on all  
Purchase Orders

Product	Product Description	Description	Quantity	Sales Price	Total Price
Special Environmental Container - NJ (See Details for Product Information)	Special Environmental Container - NJ (See Details for Product Information)	25OT22RBHDGD 25 yard 22' long 51" inside height, 90" inside width, open top Stainless Steel heavy duty round bottom sludge container cable pick up, 1/4" stainless floor 1/4" carbon main rails, 7 gauge stainless body, floor channel carbon steel on 16" centerlines, 1/4" stainless top tube, door frame and door inserts, four wheels, camlock door latch, three sided gasketed door with slammer ratchet latch, two vertical door ratchet binders, slotted hinges with V chain hinge side, full watertest, hinges, ratchet binders, wheels floor channels, main rails and other parts components to be carbon steel,	2.00	\$41,000.00	\$82,000.00

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$82,000.00
Shipping Terms	FOB Origin	Shipping	\$2,000.00
		Tax	\$0.00
		Grand Total	\$84,000.00

#### Special Instructions

Special Instructions Color to be Determined  
Ship on truckload to Hooksett NH \$ 2000 for two containers

#### Shipping Details

Estimated Lead Time 10-12 weeks ARO

#### Additional Information

**Additional Terms** Our Quote is a good faith estimate, based on our understanding of your needs. Subject to our acceptance, your Order is an offer to purchase our Products and services in accordance with the Wastequip Terms & Conditions of Sale ("WQ T&C") located at: <https://www.wastequip.com/terms-conditions-of-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. These WQ T&Cs may be updated from time to time and are available by hard copy upon request.

**Additional Information** Pricing is based on your anticipated Order prior to the expiration of this Quote, including product specifications, quantities and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve